

## **Jon Smith**

123 Elite Estate  
Houston, TX 77036  
(713) 123-4567  
yourmail@mail.com

**OBJECTIVE** Looking for a position as a day care teacher where I can use my skills and experience, as a day care teacher to promote and create a positive learning environment for the children and help them learn and grow

- HIGHLIGHTS**
- Excellent communication and written skills as well as good organizational skills
  - Ability to supervise the children and decision making power
  - Highly skilled in child development, early education theories, and practices
  - Ability to analyze the material and problem solving attitude
  - Ability to handle the stress and ability to provide the safe atmosphere to the children
  - Ability to motivate the children for the better learning and ability to mix up with the children
  - Ability to provide support to the children for their overall development
  - Ability to engage the children in the various activities for utilizing their skills
  - Ability to think creatively and good interpersonal skills as well as ability to maintain an excellent relationship with children

## **EXPERIENCE**

### **ROSEMONT CHRISTIAN PRESCHOOL**

**VIRGINIA BEACH, VA**

*Student Teacher Kindergarten*

2007 to Present

- Taught students from diverse cultural and social skills.
- Met with parents to communicate effectively.
- Used various fun activities, play and interactive activities to develop language and vocabulary among students.
- Planned daily activities involving details of age appropriate Great interpersonal interactions with children, parents, staff, and administration.
- Increased knowledge of the field, by attending staff developmental training and using online developmental videos.

## **EDUCATION**

**Grand Canyon University**

**Phoenix, AZ**

*Bachelors of Science*

2007

- Major: Elementary Education & Early Childhood Education

**Tidewater Community College**

*Associate of Applied Science*

- Major: Early Childhood Education

**Norfolk, VA**

2005

**CERTIFICATIONS**

- First Aid, CPR, Babysitting and Water Safety

**REFERENCES** Available upon request