#### Jon Smith

123 Elite Estate Houston, TX 77036 (713) 123-4567 yourmail@mail.com

**Objective** Looking for a position as a day care teacher where I can use my skills and experience, as a day care teacher to promote and create a positive learning environment for the children and help them learn and grow

### **Highlights**

- Excellent communication and written skills as well as good organizational skills
- Ability to supervise the children and decision making power
- Highly skilled in child development, early education theories, and practices
- Ability to analyze the material and problem solving attitude
- Ability to handle the stress and ability to provide the safe atmosphere to the children
- Ability to motivate the children for the better learning and ability to mix up with the children
- Ability to provide support to the children for their overall development
- Ability to engage the children in the various activities for utilizing their skills
- Ability to think creatively and good interpersonal skills as well as ability to maintain an excellent relationship with children

#### **Experience**

# ROSEMONT CHRISTIAN PRESCHOOL Student Teacher Kindergarten

VIRGINIA BEACH, VA 2007 to Present

- Taught students from diverse cultural and social skills.
- Met with parents to communicate effectively.
- Used various fun activities, play and interactive activities to develop language and vocabulary among students.
- Planned daily activities involving details of age appropriate Great interpersonal interactions with children, parents, staff, and administration.
- Increased knowledge of the field, by attending staff developmental training and using online developmental videos.

#### Education

## Grand Canyon University

Phoenix, AZ

#### **Bachelors of Science**

2007

Major: Elementary Education & Early Childhood Education

Tidewater Community College

Norfolk, VA

Jon Smith Page 2

Associate of Applied ScienceMajor: Early Childhood Education

**Certifications** • First Aid, CPR, Babysitting and Water Safety

**References** Available upon request

2005