#### Jon Smith 604 Harmony Lane Pleasantville, CA 94588 (925) 123-4567 yourname@mail.com

**Objective:** I am looking for a position that would allow me to put in practice my skills as a dedicated team player while assisting the teacher in creating an atmosphere that would help in the holistic and all round development of children.

# Experience

2009 to Present	FLORIDA ATLANTIC UNIVERSITY Teacher Assistant	Boca Raton, Florida	
	Interned in undergraduate classroom by teaching Anatomy and Physiology Lab, creating, administering, and correcting tests, recording attendance, and exercising good conduct.		
	<ul> <li>Assisted students by providing individualized instruction based on observation.</li> </ul>		
	<ul> <li>Produced narrative reports to inform parents of progress and challenges.</li> </ul>		
	<ul> <li>Managed classrooms, followed classroom outlines, and provided instruction.</li> </ul>		
2006 to 2009	MR RON STERLING Maintenance/Accounting	Lake Worth, Florida	
	Function efficiently as part of a team consisting of up to ten members. Manage and perform general maintenance duties, including painting, construction and general grounds upkeep.		
	General Accounting		
	Repair and install plumbing, electrical wiring		
	Perform residential construction		
	Handle a wide range of carpentry jobs		

**Volunteer Work Experience** 

2005 to 2006	WELLNESS ADVOCATE VOLUNTEER EDUCATORS	Boca Raton, Florida
	Activities on campus concentrate on teaching and promoting healthy lifestyle and teaching the health risks associated with smoking, drinking and driving, and drug and alcohol abuse among other subjects. Participated in annual conferences.	

## **Research Experience**

 2004
 FLORIDA ATLANTIC UNIVERSITY
 Boca Raton, Florida

 to 2005
 Directed Independent Study
 Acknowledged for my participation in Master's thesis project with Mr.

 James Smith, Sulfide Effects On Thalassia Testudinum Carbon Balance
 And Adenylate Energy Charge

Assisted Miss Erin C. Sterling on her Master's thesis project, A Comparative Approach To Understanding Hatchling Sea Turtle Metabolism During Emergence. Obtain field experience in collecting blood samples, taking temperature readings, collecting air samples from relocated nest chambers, relocating nests, and by determining other factors.

#### Education

- 2004 FLORIDA ATLANTIC UNIVERSITY Boca Raton, Florida Masters, Biological Sciences
- 2002 FLORIDA ATLANTIC UNIVERSITY Boca Raton, Florida Bachelor of Science, Biological Sciences - Premedical / Pre-professional Studies

## Additional Skills

Intermediate Spanish Speaker.

Computer skills and Internet savvy

Teaching Practices, Classroom Dynamics, Lecture Techniques

Well-Developed Communication Skills

Skilled in team teaching and interfacing with students, colleagues, and administration

Team Building, Training, and Development

References: Available upon request