

**Jon Smith**  
123 Elite Estate  
Houston, TX 77036

(713) 123-4567  
yourmail@mail.com

---

### Objective

Looking for a position as a Kindergarden teacher where I can use my skills and experience, as a day care teacher to promote and create a positive learning environment for the children and help them learn and grow

---

### Highlights

- ◆ Excellent communication and written skills as well as good organizational skills
  - ◆ Ability to supervise the children and decision making power
  - ◆ Highly skilled in child development, early education theories, and practices
  - ◆ Ability to analyze the material and problem solving attitude
  - ◆ Ability to handle the stress and ability to provide the safe atmosphere to the children
  - ◆ Ability to motivate the children for the better learning and ability to mix up with the children
  - ◆ Ability to provide support to the children for their overall development
  - ◆ Ability to engage the children in the various activities for utilizing their skills
  - ◆ Ability to think creatively and good interpersonal skills as well as ability to maintain an excellent relationship with children
- 

### Experience

#### ROSEMONT CHRISTIAN PRESCHOOL

VIRGINIA BEACH, VA  
2007 to Present

Student Teacher Kindergarten

- ◆ Taught students from diverse cultural and social skills.
  - ◆ Met with parents to communicate effectively.
  - ◆ Used various fun activities, play and interactive activities to develop language and vocabulary among students.
  - ◆ Planned daily activities involving details of age appropriate Great interpersonal interactions with children, parents, staff, and administration.
  - ◆ Increased knowledge of the field, by attending staff developmental training and using online developmental videos.
- 

### Education

#### Grand Canyon University

Phoenix, AZ  
2007

Bachelors of Science

- ◆ Major: Elementary Education & Early Childhood Education
-

Tidewater Community College  
Associate of Applied Science  
♦ Major: Early Childhood Education

Norfolk, VA  
2005

---

### Certifications

- ♦ First Aid, CPR, Babysitting and Water Safety

---

### References

Available upon request

---