

Alicia Smith
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Houston, TX 77036

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OBJECTIVE Looking for a position as a substitute teacher where I can use my skills and experience, as a substitute teacher to promote and create a positive learning environment for the children and help them learn and grow

HIGHLIGHTS

- Skilled, enthusiastic educator with broad experience in teaching and training those of all ages in either corporate or public settings. Enjoy working with groups and individuals to make a difference in their lives. Resourceful, patient and optimistic.
- Training expertise includes curriculum development, lesson planning, testing and evaluation, group instruction, motivation, tutoring, and workshops.
- Over two years of Human Resources experience that included safety training and incentive programs, substance abuse education, benefits counseling, and safety tracking systems. Additional experience in Office Administration.
- Outstanding listening and writing communication skills. Create stimulating, friendly learning environments that encompass structure, mutual respect and cooperation.

EXPERIENCE

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|--------------------|--|-----------------------------|
| 2007
to Present | Hoover School District
Substitute Teacher | Hoover, Pennsylvania |
| | <ul style="list-style-type: none">• Taught health education, physical education and adaptive physical education to students from pre-school through grade 12. At high school level, taught other subjects as needed.• Refined ability to communicate with groups and individuals while instructing. Adapted physical education activities for physically- and learning-challenged students. | |
| 2004
to 2007 | Weston Camp
Teacher | Raleigh, NC |
| | <ul style="list-style-type: none">• Taught health education, physical education and adaptive physical education to students from pre-school through grade 12. At high school level, taught other subjects as needed.• Refined ability to communicate with groups and individuals while instructing. Adapted physical education activities for physically- and learning-challenged students. | |

EDUCATION

- 2004 **Turbett Community College** **Raleigh, NC**
Associate of Arts in Early Childhood Development
- Coursework included Health and First Aid and Day Care Practicum (hands-on experience on-site at day care center)

CERTIFICATIONS

- Pennsylvania Teacher Certification - Health and Physical Education - K-12

COMMUNITY

- Pennsylvania State Education Association
- National Education Association
- Pennsylvania State Association - Health, Physical Education, Recreation and Dance
- Active Member of Trumbull County Children Services Board

REFERENCES Available upon request