

Alicia Smith

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OBJECTIVE

Looking for a position as a substitute teacher where I can use my skills and experience, as a substitute teacher to promote and create a positive learning environment for the children and help them learn and grow

HIGHLIGHTS

- ◇ Skilled, enthusiastic educator with broad experience in teaching and training those of all ages in either corporate or public settings. Enjoy working with groups and individuals to make a difference in their lives. Resourceful, patient and optimistic.
- ◇ Training expertise includes curriculum development, lesson planning, testing and evaluation, group instruction, motivation, tutoring, and workshops.
- ◇ Over two years of Human Resources experience that included safety training and incentive programs, substance abuse education, benefits counseling, and safety tracking systems. Additional experience in Office Administration.
- ◇ Outstanding listening and writing communication skills. Create stimulating, friendly learning environments that encompass structure, mutual respect and cooperation.

EXPERIENCE

Hoover School District

Hoover, Pennsylvania

Substitute Teacher

2007 to Present

- ◇ Taught health education, physical education and adaptive physical education to students from pre-school through grade 12. At high school level, taught other subjects as needed.
- ◇ Refined ability to communicate with groups and individuals while instructing. Adapted physical education activities for physically- and learning-challenged students.

Weston Camp

Raleigh, NC

Teacher

2004 to 2007

- ◇ Taught health education, physical education and adaptive physical education to students from pre-school through grade 12. At high school level, taught other subjects as needed.
- ◇ Refined ability to communicate with groups and individuals while instructing. Adapted physical education activities for physically- and learning-challenged students.

EDUCATION

Turbett Community College

Raleigh, NC

Associate of Arts in Early Childhood Development

2004

- ◇ Coursework included Health and First Aid and Day Care Practicum (hands-on experience on-site at day care center)

CERTIFICATIONS

- ◇ Pennsylvania Teacher Certification - Health and Physical Education - K-12

COMMUNITY

- ◇ Pennsylvania State Education Association
- ◇ National Education Association
- ◇ Pennsylvania State Association - Health, Physical Education, Recreation and Dance
- ◇ Active Member of Trumbull County Children Services Board

REFERENCES Available upon request