123 Westwood Drive ◊ New York Donsmith@xyz.com

999-999-999

Objective: Interested in the position of Camp Counselor.

Qualifications: ♦ About 80% of students I tutored showed significant improvement in their skills, attitude and grades.

> My business grew to about 25 students per week due to satisfied customers (including teachers) and their referrals.

♦ Earned respect of camp management and campers.

Education: State University of New York New York

Elementary School Credential 2003

State University of New York New York Bachelor of Arts in English and Physical Education 2000

♦ Graduated summa cum laude.

New York Experience: St. Claire High School **English Teacher** 3/3/2003 to Present

> ♦ During school year, tutored elementary and secondary students in English grammar, reading and writing and conducted home school classes.

♦ Consulted with teachers and parents to ensure my work with students was focused appropriately.

New York Lakeside Camp Summer Camp Counselor/Supervisor 2005 to Present

- ♦ Promoted to supervisor in second summer, while continuing to serve as part-time counselor.
- With camp management and counselors, planned a wide variety of activities.
- Demonstrated use of camping equipment, explaining principles and techniques of backpacking, outdoor cooking and outdoor safety.
- Planned and arranged competition in such activities as team sports and housekeeping to stimulate campers' interest and participation.
- ♦ Instructed campers in such skills as canoeing, sailing, swimming, archery, horseback riding and animal care.
- ♦ Enforced camp rules and regulations to guide conduct, maintain discipline and safeguard health of campers and counselors.

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References: Available upon request