

John Smith

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Objective: Interested in the position of Cell phone sales representative with a leading Cell Phone/Mobile Phone store, where I can put to use my marketing & customer service skills to practice.

Key Skills

Effective sales skills
Target oriented, able to achieve sales targets and goals.
Energetic and committed - Win-win attitude
In-depth knowledge of the cell phone market.
Technical knowledge about cell phone usage.
Great customer service & communication skills.
Flexible for working long hours

Experience

GPL Cell Phone Store *New York*
Cell Phone Sales Representative 3/3/2009 to Present

- Sold cellphones, cell phone accessories to customers who visited the dealership.
- Conferred with dealer and reviewed sales records to determine procurement of cell phones and cell phone accessories.
- Advised customers about the new models and assisted the customer in determining which cell phone is suitable to their needs.
- Trained new joiner sales representatives.
- Quoted prices and credit terms and prepared sales contracts for orders obtained.
- Estimated date of delivery to customer, based on knowledge of own firm's production and delivery schedules.
- Prepared reports of business transactions and kept expense accounts.

Education

State University of New York *New York*
Bachelors of Commerce 2009

Sunnydale High School *New York*
High School Diploma 2005

References: Available upon request