2690 New York Park Redmond, WA 98053 (123) 555-4567 yourmail@email.com

Objective: Dental Hygienist in a reputed clinic or hospital

Highlights:

- Increased percentage of new patients by conducting dental health clinics for community groups.
- Received excellent performance evaluations.
- Made recommendations for improvements in patient satisfaction.
- Maintained excellent rapport with patients, dentist and community organizations.

Experience: Erickson and Henry Dental, Inc.

Dental Hygienist

Redmond, WA

April 2004 to Present

- Felt and examined gums for sores and signs of disease.
- Felt lymph nodes under patient chin in order to detect swelling and tenderness that could indicate presence of oral cancer.
- Cleaned calcareous deposits, accretions and stains from teeth and beneath margins of gums.
- Applied fluorides and other cavity preventing agents to arrest tooth decav.
- Charted conditions of decay and disease for diagnosis and treatment by dentist.
- Exposed and developed x-ray film.
- Educated patients in proper toothbrushing, flossing and diet.
- · Provided clinical services and health education to improve and maintain oral health of school children.

Pamela Martin, D.M.D.

Secretary

- June 2002 to March 2004 Answered phones, greeted patients and pulled patient files.
- Billed public and private insurance.
- Entered patient payment information into office database.
- Wordprocessed correspondence and reports.

Education: **Bellevue Community College**

Associate of Science in Dental Hygiene

Bellevue, WA 2002

Redmond, WA

References: Available upon request