

## John Smith

123 Elm Street  
New York  
999-999-9999  
johnsmith@xyz.com

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**Objective:** Interested in a position as a general duty nurse with a reputed hospital.

**Education:** Houston State University Houston, TX  
*Bachelor of Science in Primary Care Nursing*  
Graduated magna cum laude

**License:** Licensed to practice in the State of New York.

**Experience:** Singleton Hospital Columbia, MD  
*General Duty Nurse* February 1994 to Present

- Provided general nursing care to patients in this large community hospital
- Reviewed reports of patients' general physical condition, reactions to medications and medical histories
- Prepared equipment and aided physician during patient examinations and treatment
- Administered prescribed medications and treatments, and observed and reported patient reactions
- Examined instruments, equipment and surgical setup to ensure sterile environment
- Rotated among clinical specialties: emergency room, surgery and psychiatry
- Received special commendation from Nurses Association for exemplary performance in the emergency room during a local crisis
- Served for three months on a team of Singleton health professionals providing emergency medical care in Bosnia

Pelsner Community Hospital Houston, TX  
*General Duty Nurse* July 1987 to December 1993

- During rotations in obstetrics and surgery, provided general nursing care to patients
- Took temperature, pulse, blood pressure and other vital signs to detect deviations from norm and to assess condition of patient
- Made beds, bathed and fed patients
- Prepared rooms, sterile instruments, equipment, supplies and surgical setup to ensure that antiseptic and aseptic methods were followed

**References:** Available upon request