

**John Smith**  
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**Objective:** Interested in the position of Nurse's association counselor in a reputed Medical College/ Nursing school.

**Experience:** GPL Nursing School New York  
**Nurses' Association Counselor** 3/3/2009 to Present

- Offered vocational, educational and professional counseling to registered professional nurses, licensed practical nurses and prospective nurse students.
- Compiled credentials and prepared biographies of counselees.
- Provided information relative to opportunities for placement and advancement, as well as, wages and hours pertaining to selected field of work.
- Assisted nurses in determining educational and vocational objectives.
- Referred qualified nurses to employers for placement.
- Assisted in establishing personnel policies relative to placement.
- Aided applicants in obtaining vocational, health and other assistance from community agencies.
- Assisted in recruitment.

**Education:** State University of New York New York  
**Bachelors of Arts** 2008

**References:** Available upon request