

Mary Wilkins, R.N.
2131 Grand Rapids Forest
Willingboro, NJ 08046
Home: (123) 555-6520
yourmail@email.com

OBJECTIVE A position as a nurse in a hospital.

QUALIFICATIONS

- Nursing professional with 24 years of nursing and supervisory experience.
- A strong commitment to the helping professions.
- Skilled in building rapport with patients and families.
- Excellent working relationship with medical and nursing staff.
- Very good performance ratings.
- Comprehensive knowledge of direct patient care, nursing procedures, healthcare administration policies, and caseload management.
- Successful in managing time, prioritizing tasks, and organizing projects to improve the Quality of Patient Care.

EXPERIENCE

MJ Hospital

Registered Nurse

Willingboro, NJ

May 2003 to Present

- Provided basic patient care in nursing home under direction of nursing and medical staff.
- Made beds, gave sponge baths and brought bed pans.
- Helped patients get up from bed, dress and take brief walks.
- Helped feed patients and answered their calls.
- Monitored vital signs and checked that monitoring equipment and intravenous drips were functioning correctly.
- Monitored food and water intake.
- Turned and repositioned bedfast patients to prevent bedsores.
- Cleaned, sterilized, stored, prepared and issued dressing packs, treatment trays and other supplies.
- Dusted and cleaned patients' rooms.

Memorial Hospital

Licensed Practical Nurse

Willingboro, NJ

July 1991 to May 2003

- Performed peritoneal dialysis and ostomy care.
- Managed ventilator and tracheotomy care.
- Developed patient and family satisfaction surveys to monitor and improve quality of care.

EDUCATION

Rovenshaw College

Willingboro, NJ

Bachelors Of Science

- Earned 3.2 grade point average.

Riverview Community College

Willingboro, NJ

Diploma in Practical Nursing

LICENSE

- Licensed as an L.P.N. by the State of New Jersey

REFERENCES

Available upon request