

*John Smith*

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999-999-9999

*Objective:* An interesting position of a Supervisor occupational health nurse with a leading healthcare center.

*Experience:* *SPP Healthcare center* *New York*  
Supervisor, Occupational Health 3/3/2009 to Present  
Nursing Nurse

- ♦ Directed employee health services of industrial organization.
- ♦ Interpreted plant and departmental health policies and regulations to nursing staff and employees.
- ♦ Coordinated activities of personnel rendering assistance to physician and nursing care to employees.
- ♦ Trained nursing staff in techniques of industrial nursing.
- ♦ Participated in the planning and executing of health information programs designed to improve efficiency and reduce absentee and accident rates.
- ♦ Assisted workers in securing medical aid.
- ♦ Established work schedules for nursing staff and requisitioned supplies.  
resolved conflicts, determined salaries.
- ♦ Conducted classes in first aid and home nursing for employees.
- ♦ Recommended appointment of nursing personnel.

*Education:* *State University of New York* *New York*  
Bachelors Degree in Nursing 2008

*License:* Licensed to practice in the State of New York

*References:* Available upon request