Conrad Jones

123 Seashore drive New York 999-999-9999 conradjones@xyz.com

Objective: Interested in a position of a Television channel sales representative

with a leading television channel.

Key Skills: • Great negotiating skills & sales skills

· Great customer service & communication skills.

• Ability to gain customer confidence in the shortest span of time

· and build customer relations.

Ability to assess every different customers' needs.

· Able to effectively meet sales goals

Experience: GPL Television Channel New York

Television Channel Sales Representative 3/3/2007 to Present

- Contacted prospective customers to sell radio and television time and captioning services for broadcasting station, network, and cable television franchises.
- Called on prospects and presented outlines of various programs and commercial announcements.
- Discussed current popularity of various types of programs such as news, drama and variety.
- Drove vehicle to prospective customers' location.
- Arranged for and accompanied prospect to commercial taping sessions.
- Prepared promotional plans, sales literature and sales contracts, using computer.

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Education: State University of New York New York
Bachelors Degree in Marketing 2007

References: Available upon request