123 Seashore drive ◊ New York conradjones@xyz.com

999-999-9999

Objective: Interested in a position of a Television channel sales

representative with a leading television channel.

Key Skills: ♦ Great negotiating skills & sales skills

♦ Great customer service & communication skills.

♦ Ability to gain customer confidence in the shortest span of time

♦ and build customer relations.

♦ Ability to assess every different customers' needs.

Able to effectively meet sales goals

Experience: GPL Television Channel New York

Television Channel Sales Representative 3/3/2007 to Present

Contacted prospective customers to sell radio and television time and captioning services for broadcasting station, network, and cable television franchises.

Called on prospects and presented outlines of various programs and commercial announcements.

 Discussed current popularity of various types of programs such as news, drama and variety.

◊ Drove vehicle to prospective customers' location.

 Arranged for and accompanied prospect to commercial taping sessions.

 Prepared promotional plans, sales literature and sales contracts, using computer.

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Education: State University of New York

Bachelors Degree in Marketing

References: Available upon request

New York

2007