

RICHARD MARS

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**OBJECTIVE:** Automobile Body Repair Manager

**HIGHLIGHTS:**

- ♦ Earned excellent reputation in the community and received referrals from automobile dealerships as well as past customers.
- ♦ Consistently maintained owner's desired profit margin on jobs.
- ♦ Demonstrated expertise in working on steel, aluminum, metal alloys and plastics.
- ♦ Was asked to teach and supervise apprentices.
- ♦ Assisted owner/manager with inventory and financial record-keeping during last 18 months.

**EXPERIENCE:**

**Thornton Auto Body Shop**

**Everett, WA**

*Automobile Body Repairer*

August 2009 to Present

- ♦ Repaired body damage on cars and light trucks using a wide variety of hand tools and power tools.
- ♦ Converted vehicles to special purposes and customized undamaged vehicles.
- ♦ Was assigned most difficult body work.
- ♦ Used frame-aligning rig that indicated location and extent of misalignment when there was evidence of frame damage.
- ♦ Examined interior for evidence of fire and water damage to upholstery and appointments.
- ♦ Computed cost of replacement parts and labor to restore vehicle to condition specified by customer.
- ♦ Trained new workers.

**Car Wash 'n Care**

**Everett, WA**

*Car Washer*

June 2007 to July 2009

- ♦ Worked on the automated line of the car wash, vacuuming interiors, scrubbing tires and especially dirty spots on exteriors and drying exteriors.
- ♦ Performed hand washes and auto detailing.

**EDUCATION:**

**Washington Vocational College**

**Everett, WA**

- ♦ Completed courses in working with metal alloy and plastic body parts and in using new tools, technologies and techniques.

**Truman High School**

**Everett, WA**

RICHARD MARS

Page 2

*High School Diploma*

**CERTIFICATIONS:**

Certified by the National Institute for Automotive Service Excellence

**REFERENCES:** Available upon request