

John Morgan
123 Elmwood Drive
New York
999-999-9999
johnmorgan@xyz.com

Objective: Interested in the position of a special education teacher with a leading school/institution.

Experience: XYZ High School New York
Special Education Teacher 3/3/2007 to Present

- Modified the general education curriculum for special-needs students based upon a variety of instructional techniques and instructional technology.
- Prepared for assigned classes, and showed written evidence of preparation upon request of immediate supervisors.
- Planned and supervised class projects, field trips, visits by guest speakers, and other experiential activities, and guided students in learning from those activities.
- Planned and conducted activities for a balanced program of instruction, demonstration, and work time that provided students with opportunities to observe, question, and investigate.
- Organized and supervised games and other recreational activities to promote physical, mental, and social development.
- Organized and labeled materials and displayed students' work.
- Observed and evaluated students' performance, behavior, social development, and physical health.
- Monitored teachers and teacher assistants to ensure that they adhered to inclusive special education program requirements.
- Met with parents and guardians to provide guidance in using community resources, and to teach skills for dealing with students' impairments.
- Prepared materials and classrooms for class activities.
- Employed special educational strategies and techniques during instruction to improve the development of sensory- and perceptual-motor skills, language, cognition, and memory.
- Instructed through lectures, discussions, and demonstrations in one and more subjects such as English, mathematics, and social studies.
- Conferred with other staff members to plan and schedule lessons promoting learning, following approved curricula.
- Conferred with parents and guardians, other teachers, counselors, and administrators in order to resolve students' behavioral and academic problems.
- Coordinated placement of students with special needs into mainstream classes.
- Established and enforced rules for behavior and policies and procedures to maintain order among students.
- Established clear objectives for all lessons, units, and projects,

and communicated those objectives to students.

Education: ABC High School
Bachelors of Arts

New York
2007

References: Available upon request