

JIM ROBERTSON

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**OBJECTIVE:** Industrial Engineer with a growing operational systems consulting firm.

**PROFESSIONAL GOALS:**

To obtain a Master of Industrial Engineering degree with coursework in management.

To move into a management position.

**QUALIFICATIONS:**

Several years of successful experience in industrial engineering.

Firms for which I consulted while self-employed reported increases in productivity ranging from 4 to 21%.

Successful involvement of workers helped maintain longer-term benefits of changes.

Began work toward a Master's degree in Industrial Engineering.

**EDUCATION:**

**Holbrook State University**

**Springfield, VA**

*Bachelor of Science in Industrial Engineering*

Earned 3.6 grade point average.

**EXPERIENCE:**

**Self-Employed**

**Springfield, VA**

*Industrial Engineer*

October 2008 to Present

- ♦ Planned utilization of facilities, equipment, materials and personnel to improve efficiency of operations.
- ♦ Studied job descriptions, organization charts and project information to determine functions and responsibilities of workers and identify areas of duplication.
- ♦ Analyzed facility layout and operational data such as production costs, process flow charts and production schedules.
- ♦ Held focus groups of workers for ideas to improve productivity and decrease waste.
- ♦ Recommended such changes as restructuring job duties, reorganizing work flow, relocating work stations and providing low-cost worker incentives.
- ♦ Conferred with management, engineering staff and worker representatives to implement plans.

**Barry Industrial Engineering Services**

**Springfield, VA**

*Industrial Engineering Technician*

September 2003 to August 2008

- ◇ Worked closely with industrial engineers.
- ◇ Studied and recorded time, motion, methods and speed involved in performance of maintenance, production and clerical operations to establish standard production rates.
- ◇ Prepared charts, graphs and diagrams to illustrate workflow, routing, floor layouts, material handling and machine utilization.
- ◇ Observed workers to determine time involved and fatigue rates using stop watch and video camera.
- ◇ With industrial engineer, recommended changes in equipment layout, job duties and material handling.
- ◇ Aided in planning work assignments in accordance with worker performance, machine capacity and typical production schedules.

**REGISTRATION:** Registered as an Industrial Engineer by the State of Virginia.

**REFERENCES:** Available upon request