



Jim Robertson

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Objective: Industrial Engineer with a growing operational systems consulting firm.

Professional Goals:

To obtain a Master of Industrial Engineering degree with coursework in management.

To move into a management position.

Qualifications: Several years of successful experience in industrial engineering. Firms for which I consulted while self-employed reported increases in productivity ranging from 4 to 21%. Successful involvement of workers helped maintain longer-term benefits of changes. Began work toward a Master's degree in Industrial Engineering.

Education: **Holbrook State University** **Springfield, VA**
Bachelor of Science in Industrial Engineering
Earned 3.6 grade point average.

Experience: **Self-Employed** **Springfield, VA**
Industrial Engineer October 2008 to Present

- Planned utilization of facilities, equipment, materials and personnel to improve efficiency of operations.
- Studied job descriptions, organization charts and project information to determine functions and responsibilities of workers and identify areas of duplication.
- Analyzed facility layout and operational data such as production costs, process flow charts and production schedules.
- Held focus groups of workers for ideas to improve productivity and decrease waste.
- Recommended such changes as restructuring job duties, reorganizing work flow, relocating work stations and providing low-cost worker incentives.
- Conferred with management, engineering staff and worker representatives to implement plans.

Barry Industrial Engineering Services **Springfield, VA**
Industrial Engineering September 2003 to August 2008
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- Worked closely with industrial engineers.
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- Studied and recorded time, motion, methods and speed involved in performance of maintenance, production and clerical operations to establish standard production rates.
- Prepared charts, graphs and diagrams to illustrate workflow, routing, floor layouts, material handling and machine utilization.
- Observed workers to determine time involved and fatigue rates using stop watch and video camera.
- With industrial engineer, recommended changes in equipment layout, job duties and material handling.
- Aided in planning work assignments in accordance with worker performance, machine capacity and typical production schedules.

Registration: Registered as an Industrial Engineer by the State of Virginia.

References: Available upon request