

*Philip Johansson, J.D.*

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(123) 456-7890

*Objective:* To Get position of an Attorney in a reputed organisation

*Highlights:*

- ♦ Experienced in use of the Internet and software for legal research
- ♦ Excellent record of obtaining out-of-court settlements favorable to clients

*Experience:* *Sundar Legal Services* *Austin, TX*  
Staff Attorney March 2008 to Present

- ♦ Conducted and supervised research, interviewed clients and other involved parties and prepared for out-of-court settlement or trial
- ♦ Interpreted laws, rulings and regulations for clients and advised them of their legal rights
- ♦ Gathered evidence in civil cases, prepared legal briefs and developed case strategy
- ♦ Represented clients in court and before quasi-judicial and administrative agencies of government
- ♦ Acted as trustee, guardian and executor
- ♦ Drafted wills, trusts, contracts, mortgages, titles, leases, transfer of assets and gifts
- ♦ Supervised and coordinated the activities of subordinate legal personnel

*Austin Legal Aid Association* *Austin, TX*  
Paralegal November 2006 to February 2008

- ♦ Researched and analyzed law sources (e.g., statutes, recorded judicial decisions, legal articles and legal codes) and investigated facts to assist attorneys
- ♦ Assisted in gathering evidence in divorce and other civil cases
- ♦ Interviewed clients and other involved parties
- ♦ Assisted in preparing legal documents

*Education:* *Dallas State University* *Dallas, TX*  
J.D. 2006

*Affiliations:* Member of Texas Bar Association

*References:* Available upon request