25 Berkley Ave. New York 99999999999 rosethompson@xyz.com

Objective: Interested in the position of a Community Health Nursing Nurse Supervisor with a leading Community Health center.

Experience

Berkley Community Health center

New York

- Supervisor, Community-Health Nursing Nurse 1/1/2009 to Present • Supervised and coordinated the activities of nursing personnel in community health agency.
- Served as liaison between staff and administrative personnel.
- Developed standards and procedures for providing nursing care and for evaluating service.
- Provided orientation, teaching and guidance in order to improve quality and • quantity of service.
- Interpreted nursing standards to staff, advisory boards, nursing committees and • community groups.
- Recommended duty assignment of nursing personnel.
- Coordinated services with other health and social agencies in order to render program more effective.
- Reviewed, evaluated and interpreted nursing records and vital statistics affecting health service.
- Assessed community needs, planned and implemented programs to meet those needs.
- Assisted in the planning of educational programs for nurses, related professional workers and community groups to meet needs of personnel and practitioners.
- Assisted in the preparation of agency budget.
- Planned for and participated in field research related to community health nursing. •

Berkley Community Health Center

Registered Nurse

- Provided prescribed medical treatment and personal care services to the ill, injured, convalescent and handicapped persons.
- Took and recorded vital signs.
- Dressed wounds and gave enemas, douches, alcohol rubs and massages. •
- Applied compresses, ice bags and hot water bottles.
- Observed patients and reported adverse reactions to medication or treatment to medical personnel.
- Administered specified medication.
- Assembled and used such equipment as catheters, tracheotomy tubes and

new York 1/1/2//6 to 1/1/2009

oxygen suppliers.

- Collected samples, such as urine, blood and sputum from patients for testing.
- Performed routine laboratory tests on samples.
- Sterilized equipment and supplies using germicides, sterilizer and autoclave.
- Prepared and examined food trays for prescribed diet.
- Recorded food and fluid intake and output.

Education

New York State University Bachelors Degree in Nursing New York 2006

License

Licensed to practice in the state of New York

References: Available upon request