

**Conrad Gomez**  
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**Objective:** Seekin an interesting position as a Budget Accountant with a leading Accounting firm where implement my skills and knowledge of Budget accountancy as well as improve on my knowledge.

**Experience:** Mulford Accountancy Services New York  
**Budget Accountant** 2007 to Present

- Applied principles of accounting to analyze past and present financial operations.
- Estimated future revenues and expenditures to prepare budget.
- Documented revenues and expenditures expected and submitted to management.
- Maintained budgeting systems which provided control of expenditures made to carry out activities.
- Activities included advertising and marketing, production and maintenance.
- Projected activities such as construction of buildings.
- Advised management on matters such as effective use of resources and assumptions underlying budget forecasts.
- Interpreted budgets to management.
- Developed and installed manual and computer-based budgeting system.
- Assisted in financial analysis of legislative projects to develop capital improvement budget.
- Assisted clients in meeting financial planning objectives.
- Prepared and reviewed budget estimates and extensions.

Patterson Accounting Service New York  
**Assistant Accountant** 2005 to 2007

- Assisted in creating a 401K plan for employees, enhancing the company's benefits package.
- Responsible for payroll, sales, use & property & commercial rent returns.
- Ensured that all legal fees and push down entries for separate companies are recorded.
- Assisted clients in meeting financial planning objectives.
- Prepared and reviewed budget estimates and extensions.
- Prepared and reviewed tax provision/tax return workbooks

**Education:** State University of New York New York  
**Masters in Accountancy** 2007

State University of New York New York

**Bachelors of Arts in Accountancy**

2005

**References:** Available upon request