

## James Palmer

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**Objective:** An interesting position As a Property Accountant with a growing Accounting Firm/Chartered Accountant company

**Experience:** Bradshaw Chartered Accountants LLC New York  
*Property Accountant* 2005 to Present

- Identified and kept records of company owned and leased equipment, buildings and other property.
- Recorded description, value, location and other pertinent information of each item.
- Conducted periodic inventories to keep records current and ensure that equipment was properly maintained.
- Distributed cost of maintenance to proper accounts.
- Examined records to determine that acquisition, sale, retirement and other entries had been made.
- Prepared statements reflecting monthly appreciated and depreciated values.
- Summarized statements on annual basis for income tax purposes.
- Prepared schedules for amortization of buildings and equipment.
- Developed and recommended property accounting methods to provide effective controls.

**Education:** State University of New York New York  
*Bachelors of Cmmerce in Accounting* 2004

**References:** Available upon request