Evelyn Braidy

23 Dartmont Road Rutherford, OH 999-999-9999 evebraidy@xyz.com

Objective:

An interesting and challenging position as a Charge Nurse with a leading Hospital/ Clinic/ Medical center where I can put to practice my skills as a Nurse and supervisor.

Experience: Wriggley Memorial Hospital

Rutherford, OH

Charge Nurse

2009 to Present

- Planned, organized and directed activities for night shift of hospital nursing department.
- Executed daily operations of the department.
- Established policies and procedures for nursing department, following directions of hospital administrators.
- Observed techniques of, and services rendered by, nursing staff to ensure adherence to hospital guidelines.
- Demonstrated techniques for nursing students and new personnel in order to provide training and direction.
- Trained and managed a team of 10 nurses during a shift.
- Identified problem areas in nursing department, such as understaffing, absenteeism and wastefulness and took corrective action.
- Monitored use of supplies and equipment to avoid abuses and requisitions supplies.
- Responded to various departments requesting emergency assistance and assigned staff accordingly during emergencies.
- Supervised nurses and health care staff, scheduled work hours, resolved conflicts.
- Prepared work schedule and assigned duties to nursing staff in department for efficient use of personnel.

Education: State University of Ohio

Rutherford, OH

Bachelors of Science in Nursing

2008

State University of Ohio

Rutherford, OH

Masters of Science in Nursing

2011

References:

Available upon request