

**Jack O'brian**  
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**Objective:** An seeking an interesting and challenging position as a Financial Accountant with a leading Organization.

**Experience:**

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|--------------------|--|------------------------|
| 2010<br>to Present | <b>Wells Financial Corp</b><br><i>Financial Accountant</i>   | <b>Los Angeles, CA</b> |
|                    | <ul style="list-style-type: none"><li>• Applied various accounting techniques, strategies and principles to analyze financial and accounting data.</li><li>• Evaluated and documented various technical accounting issues.</li><li>• Maintained account reconciliation system, analysed the data and prepared monthly, quarterly and half yearly reports.</li><li>• Compiled information for and carried out balance sheet analytics.</li><li>• Prepared financial reporting structure to provide business information to management.</li><li>• Assisted in monitoring key controllership metrics regarding account reconciliations, regarding audit findings and regulatory and tax filings.</li><li>• Assisted in developing and maintaining a controllership calendar for key rhythms with regional businesses and finance leadership.</li></ul>  |                        |
| 2007<br>to 2010    | <b>White Plains Pvt Ltd</b><br><i>Staff Accountant</i>   | <b>Los Angeles, CA</b> |
|                    | <ul style="list-style-type: none"><li>◇ Applied principles of accounting to analyze financial information and prepare financial reports.</li><li>◇ Compiled and analyzed financial information to prepare entries to accounts, such as general ledger accounts, documenting business transactions.</li><li>◇ Analyzed financial information detailing assets, liabilities and capital.</li><li>◇ Prepared balance sheet, profit and loss statement and other reports to summarize current and projected company financial position.</li><li>◇ Audited contracts, orders and vouchers and prepared reports to substantiate individual transactions prior to settlement.</li><li>◇ Established, modified, documented and coordinated implementation of accounting and accounting control procedures.</li><li>◇ Devised and implemented manual and computer-based system for general accounting.</li><li>◇ Directed and coordinated activities of other accountants and clerical workers performing accounting and bookkeeping tasks.</li></ul> |                        |

