

**John Smith**  
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**Objective:** An interesting position as a Nurse Supervisor with a leading healthcare center/hospital.

**Experience:** GPL Healthcare center New York  
**Supervisor, Evening-Or-Night Nurse** 3/3/2007 to Present

- Planned, organized and directed activities for night shift of hospital nursing department.
- Established policies and procedures for nursing department, following directions of hospital administrators.
- Observed techniques of, and services rendered by, nursing staff to ensure adherence to hospital guidelines.
- Demonstrated techniques for nursing students and new personnel in order to provide training and direction.
- Identified problem areas in nursing department, such as understaffing, absenteeism and wastefulness and took corrective action.
- Monitored use of supplies and equipment to avoid abuses and requisitions supplies.
- Responded to various departments requesting emergency assistance and assigned staff accordingly during emergencies.
- Prepared work schedule and assigned duties to nursing staff in department for efficient use of personnel.

**License:** Licensed to Practise in the State of New York

**Education:** State University of New York New York  
**Bachelors Degree in Nursing** 2007

**References:** Available upon request